

Certified Data Management Professionals

Metadata

Enrolment instructions

About the platform

The platform has 3 main components

Canvas Catalog	Canvas	Badgr
Allows you to self-enrol in exams	All exams are available and taken here NOTE: All exams are open book	Issues badges for all exams, and tracks all requirements on the CDMP certification pathway

How to enrol:


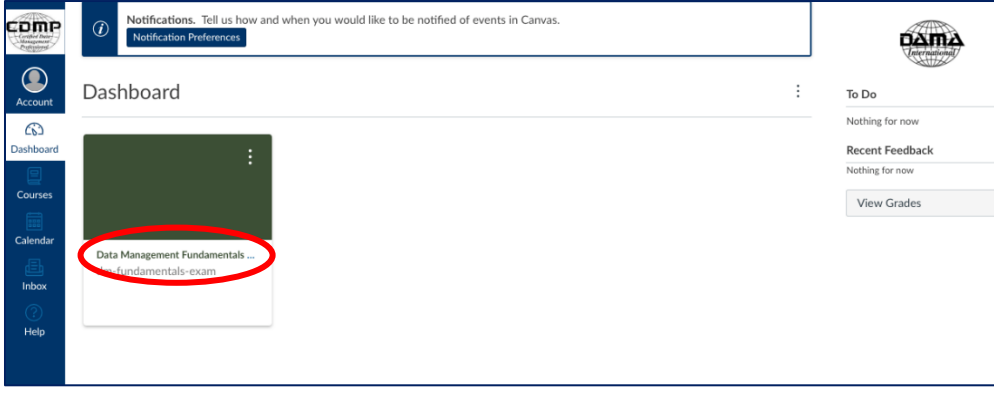
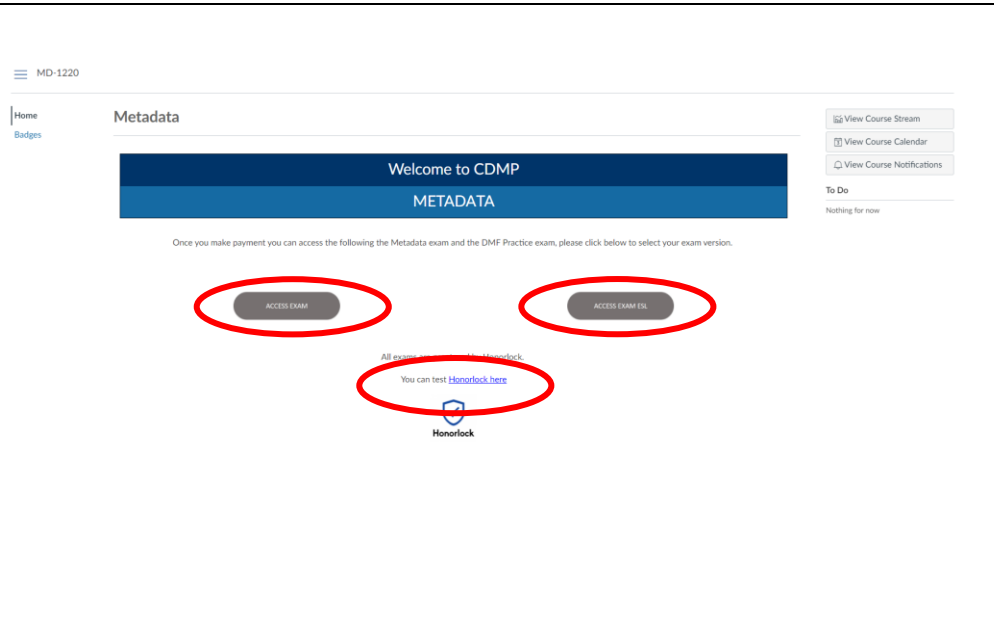
Please only enrol in the exam if you intend to take it.

Click here: <https://cdmpcatalog.dama.org/courses/usjnos>

Canvas Catalog	<p>Catalog is where you undertake the enrolment process.</p> <p>This creates for you an account in Canvas (if you don't already have one, AND enrolls you in the exam</p> <p>You will receive 2 confirmation emails</p> <ul style="list-style-type: none"> 1 – Confirming your enrolment in the exam 2 – Confirming your Canvas registration (if first time using Canvas) <p>Please follow the instructions in confirmation emails to complete your enrolment.</p> <p><i>NOTE: The email and name you use will be used on any certificates and badges.</i></p>
Canvas	<p>Access Canvas by logging in here: cdmp.instructure.com</p> <p>Here is where you see your exam enrolments.</p> <p>Once enrolled all information you require is available from the Canvas dashboard</p>
Practice exams	<p>The Data Management Fundamentals Practice exam is made available in Canvas</p> <p>The practice exam draws 40 random questions from a bank of 200 practice questions. You are given unlimited attempts.</p>
Badges	<p>After passing an exam, badges will automatically issue.</p> <p>Badges are issued by Badgr.com. You will receive a notification email. All exams have a pass mark of 60%</p>



Taking your exam

<p>Log into: cdmp.instructure.com using the logon and password you used to enrol.</p>	
<p>Select the exam tile</p>	
<p>From the Home page you will need to Select the exam version you would like to take.</p> <p>You can also do an Honorlock proctor test to familiarise yourself with the system</p>	

Click the links in order to pay and take your exams

Exam process

- 1** Pay for the exam
[Pay here](#)
- 2** Complete the practice exam
The practice exam draws 40 random questions from a bank of 200 practice questions. You can do the practice exam as many times as you want. This will assist your with the pace, style of questions and level of knowledge for the main exam.
[Access practice exam here](#)
- 3** Take the Data Management Fundamentals exam
Exam Tips
- To give you the best chance at getting the highest mark, you need to plan your strategy to get through ALL THE QUESTIONS!
- This may include:
 1. If you cannot answer a question in 30 seconds then move on with the plan of having about 15-20 minutes at the end to go back to unanswered ones.
 2. Use elimination: Scan all the answer options the ask yourself "What answers are obviously wrong?" Ideally narrow the choice to between two questions, then try and recall your learnings from your preparation for the exam.[Take the exam here](#)

You can also navigate using the **Previous** and **Next** buttons on the bottom of the page

MD-1220 > Assignments > Payment (standard)

Home Badges

This assignment does not count toward the final grade.

Payment (standard)

Submit Assignment

Due No Due Date Points 0 Submitting a text entry box Attempts 0 Allowed Attempts 1

Payment for Metadata

1. Please go to here: <https://cdmp.info/md-payment/> and complete the payment.
2. After payment you will be issued an order number.
 - a. Copy this order number and return to this window
 - c. Hit the "Submit Assignment" Button in the top right
 - d. Paste the order number in the text box that opens below (scroll down).
3. Click "Submit Assignment"

I have a coupon code for my exam do I still do this process?
Yes. You were provided a coupon code as your payment was made in bulk. Completing this process will link your name to that payment and allow for DAMA-I membership to be activated.

No badges or certificates will be issued if payment is not completed

[Next >](#)

DMF-1220 > Quizzes > Data Management Fundamentals Practice Exam

Home Badges

Data Management Fundamentals Practice Exam

Due No due date Points 40 Questions 40 Time Limit 36 Minutes Allowed Attempts Unlimited

This quiz is part of the module DMF ESL Pass 60% and hasn't been unlocked yet.



Completion Prerequisites

The following requirements need to be completed before this page will be unlocked.

DMF ESL Pass 60%

- Payment (ESL)
must submit the assignment
- Data Management Fundamentals Practice Exam
must view the page

[Previous](#) [Next >](#)

<p>You will be asked to install the <i>Honorlock Chrome Extension</i>.</p> <p>Honorlock is the online exam proctoring software used for all CDMP exams.</p> <p>Follow through the prompts to download the Honorlock chrome extension.</p>	<div data-bbox="507 250 831 275"><h3>Data Management Fundamentals Exam</h3></div> <div data-bbox="507 286 938 304"><p>Due No due date Points 100 Questions 100 Time Limit 90 Minutes</p></div> <div data-bbox="507 324 608 344"><h4>Instructions</h4></div> <div data-bbox="507 353 1337 416"><ul style="list-style-type: none">• There are 100 multiple choice questions (five choices for each question)• You have 90 minutes to complete the exam once you start. When you click on the button "Take the Quiz", all the questions will be displayed and the timer will start.• During the Exam, a question list on the top right allows you to see questions answered and unanswered. To navigate straight to a question, click on the required question in this list.• After you submit:</div> <div data-bbox="794 421 1185 459"><p>Your mark will be displayed on the right under the heading Submission Details. If you score 60 or above on the exam, you will receive an email link to your certificate.</p></div> <div data-bbox="507 483 743 504"><h4>Honorlock Chrome Extension</h4></div> <div data-bbox="507 512 839 528"><p>This exam requires Google Chrome and the Honorlock Chrome Extension.</p></div> <div data-bbox="539 566 708 732"></div> <div data-bbox="772 566 951 591"><h4>Extension Required</h4></div> <div data-bbox="772 607 991 622"><p>Add the Honorlock extension to continue</p></div> <div data-bbox="772 629 995 645"><p><input type="checkbox"/> I agree to Honorlock's Terms of Service and Privacy Policy</p></div> <div data-bbox="772 656 868 676"><p>GET STARTED</p></div> <div data-bbox="970 719 1023 770"><p>Need Help? </p></div>
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